



In the name of the Father, the Son and the Holy Spirit, One God. Amen.

Coptic Orthodox Patriarchate  
St. Mary and St. Joseph  
COPTIC ORTHODOX CHURCH

## Deacons Altar Service Review

Please review the following topics and make sure you are able to do all tasks.

(Note: Children Grade 3-8 are required to take the test)

### 1. Tonya

Demonstrate the way to present your tonya to show it is the correct size, wearing it, taking it off and folding it properly.

### 2. Incense Circuit

Review how many times you go around the altar, and the responses to be prayed silently.

### 3. Gospel Circuit

Review the proper position of the Cross and the Gospel, and the proper way to give the Gospel to Abouna when you are walking backwards around the altar.

### 4. Entering & Exiting the Altar

Review the proper way to enter and exit the altar.

### 5. Candles

Review the rules of handling the candles properly and what not to do when holding them.

### 6. Procession of the Lamb

Review the process of presenting the wine and water to Abouna during the Divine Liturgy, where to stand and when to present the wine / water.

### 7. Prospherine

Review the proper way/time to prepare the prospherine (during Matins), covering the altar, uncovering the altar and folding the prospherine.

**8. Censer**

Review the proper way to handle the censer; including preparing it by lighting charcoals and presenting it to Abouna.

**9. Washing Abouna's Hands**

Review when exactly Abouna washes his hands during the liturgy and what the deacon is expected to do.

**10. Microphone**

Review the proper way to hold the microphone (distance and angle) and the rules of handling it properly.

**11. Communion**

Review the process of handling the communion, including handling lefafa, candles, where to stand, till packing the lafaef, etc.

**12. Readings**

Practice the correct way to read the Agpeya gospels (for Psaltos/Oghnostos), the proper reading of Pauline, Catholic Epistles, Praxis and the proper tune of the Gospel.

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